

Updated August 2004

Requirements from 1 July 2004

Temporary Importation of Firearms into South Africa

Latest Information Received from the South African Police Service

Importation of Firearms (Updated – August 2004)

Visitors bringing firearms into South Africa for hunting purposes, will be asked to fill in an **SAP 520 Form** which is available from your outfitter, or can be downloaded from the SAPS Website at www.saps.gov.za, (scroll down to "Applications" and then to "SAPS 520"- both the form and instructions are in PDF format).

It may also be filled out on arrival at the airport; however we suggest filling in the form beforehand to save processing time at the Police Office.

Instructions for Filling in SAP 520 Form:

1.	Black ink must be used to fill in the form.
2.	The form must be left unsigned until the document is finalized in front of the police official issuing the actual permit.
3.	<p>Please note that not all sections of the form apply.</p> <p>Visitors bringing their own firearms in for hunting purposes should concentrate on filling in the following:</p> <p>Section D – (temporary import or export permit)</p> <p>Section E – 1 – 25.4</p> <p>Section G</p> <p>Section I – (Must fill in all details requested)</p> <p>Section J - (remember do not sign until in front of police officer at firearm office)</p>

Additional Requirements along with the SAP 520 are the following:

1.	<u>Identity and Flight Details</u> :
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	<p>a. Passport</p> <p>b. Return Airline Ticket</p>
2.	<p><u>Other Supporting Documentation:</u></p> <p>a. <u>Proof of Ownership</u></p> <p>Firearm licenses, documentary proof, etc. For USA citizens, Customs Declaration Form 4457 (officially stamped) is acceptable</p> <p>b. <u>Proof of Export</u></p> <p>Documentary proof of export from the country of origin</p> <p>c. <u>Motivation Letter from Client</u></p> <p>This is a letter from the client stating that he is temporarily importing the referred to firearm/s for the purpose of hunting, to include that the firearm/s are required as he will be hunting (list the species to be hunted), etc.</p> <p>d. <u>Invitation Letter from the Hunting Outfitter</u></p> <p>This is supporting documentation from the Hunting Outfitter/company with whom the client will be hunting, to include full name of company, full contact details and address, dates and location where the client will be hunting and confirming that the applicant will be using the specific firearms as applied for.</p> <p>e. <u>Any Other Supporting Documents</u></p>

Firearms will be physically inspected to ensure the serial number(s) match those of the licenses (proof of ownership) and the application form. Ammunition will also be inspected.

For visitors clearing customs at the **Johannesburg International Airport**, please take note of the following procedure to be followed on arrival:

1.	Clear passport control (Immigration) in the Terminal where your flight arrives (generally SAA and its co-partners at Terminal 2 and all other airlines at Terminal 1).
2.	<p>Proceed to baggage claim at the respective carousel. Pick up general baggage.</p> <p style="text-align: right;">Guns may not be on the baggage carousel. Guns</p>

	are usually collected by security and will be at the front end of the carousel. Locate a security person and identify your guns to him. You must sign a paper stating you have identified your guns. Then your guns will be taken by security through a backdoor to the South African Police Services office.
3.	Once you have identified and signed for your gun cases, proceed through Customs on the "Nothing to Declare" line. If you are stopped by a Customs Officer, tell him you have nothing to declare but you are going immediately to the SAPS office to declare your firearms.
4.	Move through Customs to the Arrivals Hall. Your safari outfitter or PH should be there to meet you and accompany you to the SAPS office. If your outfitter or PH is not there to meet you, go directly to the SAPS office to get your temporary import permit. Do not leave the airport without your temporary import permit!

For those visitors clearing customs at any of the other international points of entry, please take note of the relevant information made above which relates to documentation requirements, etc.

Please insure sufficient time is allowed to go through the temporary importation process and to clear customs. During the busy periods of the hunting season up to seventy clients may be needing permits at the same time. We would therefore recommend at least five (5) hours be set aside for this procedure and between connecting flights.

Firearm / Ammunition Allowances and Specifications:

1.	No more than one firearm per caliber and 200 rounds per firearm will be permitted. No ammunition for other rifle calibers will be permitted. An exception to this may apply for shotguns where more than one of the same caliber may be allowed for bird hunting purposes if the client produces on arrival at the SAPS Gun Office an acceptable written motivation as to why more than one is required.
2.	Firearms must bear the manufacturer's serial number or any other mark by which the firearm can be identified. The identification number must be stamped and the mark affixed in the prescribed manner on the barrel or the frame or the receiver of the firearm.
3.	Handguns will be allowed into the country, but only for hunting purposes . Any visitor wanting to bring in a handgun in this regard needs to have a letter from an association in the country of origin, stating the handgun will be used for hunting purposes.
4.	Prohibited firearms which may NOT be imported into South Africa include:

	<ul style="list-style-type: none"> a. Any fully automatic weapon b. Any semi-automatic weapon c. Handgun/s for self-defense d. Weapons which fall under military categories
5.	<p>A semi-automatic shotgun for hunting purposes may be allowed if an application is made at least 21 days before arrival through the Central Firearms Register with a motivation letter as to why this type of firearm is required.</p>

General Provisions:

1.	<p>Temporary Import Permits:</p> <ul style="list-style-type: none"> a. May only be issued to a foreign visitor for the purpose of hunting b. Will be issued subject to the requirements of the Act with regard to the carrying, storage, safe custody and transport of a firearm and ammunition c. Subject to the use of the firearm only for the purpose set out in the permit d. Subject to the fact that no person who holds a temporary import permit is allowed to transfer the firearm to another person in South Africa without prior written permission having been obtained from the Central Firearm Register. e. Whenever the holder of a temporary import permit leaves the Republic of South Africa, the firearm in respect of which the permit is issued must accompany the holder of the permit f. Possession of no more than the quantity of cartridges determined by the Registrar and specified on the permit for each firearm in respect of which the temporary import permit applies
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	<p>g. A Temporary Import Permit shall not be issued for a period exceeding six months at a time</p> <p>h. Applicant must be 21 or over</p> <p>i. Should a firearm not be declared on arrival and a temporary import permit not issued, you will face severe penalties and possible arrest on departure from South Africa.</p>
2.	<p>Applications for Temporary Import Permits can be made in advance to the Central Firearm Register. Ask your Hunting Outfitter to assist you in this regard.</p>
3.	<p>Please ensure that your firearm/s arrive on the same flight as you do. This must be done with the airline company on departure. Your firearm/s may only be signed for by you and will not be released to your outfitter or professional hunter should it/they arrive on a separate flight. If the firearm/s do not arrive with the passenger, the passenger must proceed to his final destination in South Africa and apply at the closest Police Station for a Temporary Import Permit. When the Temporary Import Permit has been issued, the original permit with the keys to the rifle case must be couriered to the Border Post of entry. A Transport Agent with transport permit must be appointed by the passenger. This Transport Agent must have a letter from the passenger instructing him/her to transport the firearm/s to the passenger in person. The firearm/s will be inspected by the Police at the Port of entry and the firearm/s and permit will be handed to the transporter to be transported to the passenger.</p>
4.	<p>Please do not pay for any service regarding the handling of firearms at Johannesburg International Airport, or any port of entry. The issuing of the SAP 520 is a free service and the South African Police Service asks clients not to pay anybody involved in handling firearms from the time of arrival in South Africa right through until you receive your firearm/s and the permit from the SAPS. Clients that are paying the various airline staff, security staff, or porters involved are actually creating a problem. Please note however there is a handling fee charged by airlines and/or security companies for the handling of handguns, and some airlines have started charging a handling fee for all firearms. We suggest checking with your airline with regard to any "official" fees that may be required.</p>
5.	<p>There is no permit required, nor any charge by the South African Police Service for abow. Handling fees are charged by airline and/or security companies for bows and handguns.</p>

6.

Please note that NO firearms will be held for safekeeping by the SAPS. If a client brings in a prohibited firearm, brings in more than what is allowed, or lacks the necessary documentation and his request for a temporary import permit is denied, the involved firearms must be exported immediately by the client or voluntarily surrendered to the State.

In Transit Passengers (Transiting South Africa):

It is **critical** that you check with and confirm with the airline/s involved before departure to make sure what their procedure is for the transfer of baggage and/or firearms.

If the airline does transfer your baggage/firearms, and you have booked them through to the final destination, and you stay in the in-transit area and do not clear South African customs, then you need not go through the temporary import process.

If your airline company will not transfer your baggage/guns to your connecting airline/flight, then you must collect your baggage/firearm/s and go through the entire entry process. If this is the case, the South African limitations, requirements, etc. will apply.

This also applies if you are overnighing in South Africa before flying on to your country of destination.



SOUTH AFRICAN POLICE SERVICE

**APPLICATION FOR MULTIPLE IMPORT OR EXPORT PERMIT/
PERMANENT IMPORT OR EXPORT PERMIT/TEMPORARY IMPORT OR
EXPORT PERMIT/IN-TRANSIT PERMIT FOR PERSONAL USE
(Individuals and companies)**

Section 73(2), 74, 76, 77, 78, 80, 81 and 82 of the Firearms Control Act, 2000 (Act No 60 of 2000)

OFFICIAL DATE STAMP
DATE RECEIVED

A. FOR OFFICIAL USE BY THE POLICE STATION WHERE THE APPLICATION IS CAPTURED									
¹ Application reference No									

B. FOR OFFICIAL USE BY POLICE STATION WHERE APPLICATION IS RECEIVED				
1	Province			
2	Area			
3	Police station			
4	Component code			
5	Firearm applications register reference number	SAPS 86	NO	YEAR

C. FOR OFFICIAL USE BY THE DECIDING OFFICER				
¹ Outstanding/Additional information required				
	-	² Persal number	-	
	-		-	³ Date
		<div style="border: 1px solid black; width: 100px; height: 20px; margin: 0 auto;"></div>		
⁴ Signature of police official		⁵ Name in block letters		
⁶ Application for a permit approved (Indicate with an X)				
	-	⁷ Persal number	-	
	-		-	⁸ Date
		<div style="border: 1px solid black; width: 40px; height: 20px; margin: 0 auto;"></div>	<div style="border: 1px solid black; width: 100px; height: 20px; margin: 0 auto;"></div>	
⁹ Signature of deciding officer		¹⁰ Officer code	¹¹ Name in block letters	
¹² Application for a permit refused (Indicate with an X)			¹³ Reason(s) for refusal	
	-	¹⁴ Persal number	-	
	-		-	¹⁵ Date
		<div style="border: 1px solid black; width: 40px; height: 20px; margin: 0 auto;"></div>	<div style="border: 1px solid black; width: 100px; height: 20px; margin: 0 auto;"></div>	
¹⁶ Signature of deciding officer		¹⁷ Officer code	¹⁸ Name in block letters	

D. TYPE OF PERMIT (Indicate with an X)

1 Multiple import or export permit	<input type="checkbox"/>	2 Import permit	<input type="checkbox"/>	3 Export permit	<input type="checkbox"/>	4 In-transit permit	<input type="checkbox"/>	5 Temporary import or export permit	<input type="checkbox"/>
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E. PARTICULARS OF APPLICANT

1 **NATURAL PERSON'S DETAILS**

2 **Type of identification** (Indicate with an X)

2.1 SA ID	<input type="checkbox"/>	Passport	<input type="checkbox"/>																
3 Identity number of natural person																			
4 Passport number of natural person																			
5 Surname											6 Initials								
7 Full names																			
8 Date of birth					-								9 Age				10 Gender	Male	Female
11 Residential address											12 Postal Code								
13 Postal address											14 Postal Code								
15 Trade or profession											16 If self-employed, specify								
17 Name of employer/company																			
18 Business address											19 Postal Code								
20 Telephone number	20.1 Home	()				20.2 Work	()												
20.3 Cellphone number					21 Fax	()													
22 E-mail address																			

23 **Marital status** (Indicate with an X)

24 Single	<input type="checkbox"/>	Married	<input type="checkbox"/>	Divorced	<input type="checkbox"/>	Widow	<input type="checkbox"/>	Widower	<input type="checkbox"/>
Other (specify)									

25 **PARTICULARS OF APPLICANT'S SPOUSE/PARTNER** (If applicable)

25.1 **Type of identification** (Indicate with an X)

25.1.1 SA ID	<input type="checkbox"/>	Passport	<input type="checkbox"/>									
25.2 Identity number of spouse/partner												
25.3 Passport number of spouse/partner												
25.4 Full Name and Surname												

26 **JURISTIC PERSON'S DETAILS**

27 Registered company name												
28 Trading as name												
29 FAR number												
30 Postal address												

		31 Postal Code					
32	Business address						
		33 Postal Code					
34	Business telephone number	34.1 Work	()	34.2 Fax	()		
35	E-mail address						

RESPONSIBLE PERSON'S DETAILS

37	Responsible person (full name and surname)							
38	Type of identification (Indicate with an X)	SA citizen		Non-SA citizen with permanent residence*				
39	Identity number of responsible person					-	-	
40	Passport number of responsible person							
41	Cellphone number							
42	Physical address							
		43 Postal Code						
44	Postal address							
		45 Postal Code						
46	Type of competency certificate (if applicable)							
47	Date of issue					48 Expiry date		

F. PARTICULARS OF THE CURRENT OWNER OF THE FIREARM(S)

NATURAL PERSON'S DETAILS

2	Surname			3 Initials			
4	Full names						
5	Identity number of natural person					-	-
6	Passport number of natural person						
7	Residential address						
		8 Postal Code					
9	Postal address						
		10 Postal Code					
11	Telephone number	11.1 Home	()	11.2 Work	()		
11.3	Cellphone number			12 Fax	()		
13	E-Mail address						

JURISTIC PERSON'S DETAILS

15	Registered company name						
16	Trading as name						
17	FAR number						
18	Company registration or CC number						
19	Postal address						
		20 Postal Code					

* In case of a non-SA citizen proof of permanent residence must be submitted.

21	Business address											
						22	Postal Code					
23	Business telephone number	23.1	Work					23.2	Fax			
24	E-mail address											

RESPONSIBLE PERSON'S DETAILS

26	Responsible person (full name and surname)														
27	Type of identification (Indicate with an X)	SA ID				Passport number									
28	Identity number of responsible person						-				-			-	
29	Passport number of responsible person														
30	Cellphone number														
31	Physical address														
						32	Postal Code								
33	Postal address														
						34	Postal Code								

G. IMPORT AND/OR EXPORT DETAILS

1	Country of origin										
2	Country of destination										
3	Port of entry										
4	Port of exit										
5	Reason for permit										

6 In case of a permanent import/export permit, submit the date on which the import/export will take place

7 Date on which the import/export will take place

Date							-							
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8 In case of a multiple import or export permit/temporary import or export permit/in-transit permit, submit the following

9 Period for which permit is required

9.1 FROM

Date							-							
------	--	--	--	--	--	--	---	--	--	--	--	--	--	--

TO

Date							-							
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H. TRANSPORTER'S DETAILS (Complete only in the case of an in-transit permit for business purposes)

1	FAR number														
2	Transporter's name and surname														
3	Transporter's trading name														
4	Method of transport														
5	Transporter's responsible person (name and surname)														
6	Type of identification (Indicate with an X)	SA citizen				Non-SA citizen with permanent residence*									
7	Identity number of responsible person						-					-			-
8	Cellphone number														

* In case of a non-SA citizen proof of permanent residence must be submitted.

9

Validity of the transporter's permit

FROM

Date					-				
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TO

Date					-				
------	--	--	--	--	---	--	--	--	--

10

Transport route	

I. DETAILS OF FIREARMS

1

1.1 Type	1.2 Action	1.3 Calibre	1.4 Model	1.5 Make	1.6 Frame or receiver serial number	1.7 Barrel serial number

2

DETAILS OF AMMUNITION

2.1

2.1.1 Type	2.1.2 Quantity

2.2

2.2.1 Type	2.2.2 Quantity

DECLARATION BY PERSON WHO IS LAWFULLY IN POSSESSION OF THE FIREARM(S)

I hereby declare that the above firearm(s) is/are legally in my possession and that I propose to supply it to the applicant once the necessary permit(s) has/have been obtained and that the particulars of the firearm(s) are correct and accurate.

SIGNATURE OF PERSON CURRENTLY IN POSSESSION

4.1
Name of person currently in possession in block letters

4.2 Date - -

4.3
Signature of person currently in possession

4.4 Place

DECLARATION OF APPLICANT

I am aware that it is an offence in terms of section 120 (9)(f) of the Firearms Control Act, 2000 (Act No 60 of 2000), to make a false statement in this application.

J. SIGNATURE OF APPLICANT (Sign only if applicable)

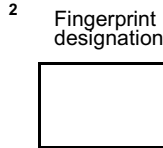
1
Name of applicant in block letters

2 Date - -

3
Signature of applicant

4 Place

K. (This section must be completed only if the applicant cannot read or write)



1 Right index fingerprint of applicant

3 Date - -

Name of applicant in block letters

5 Place

PARTICULARS OF POLICE OFFICIAL DEALING WITH APPLICATION

6.1
Name of police official in block letters

6.2 -
Persal number of police official

6.3
Rank of police official in block letters

6.4
Signature of police official

PARTICULARS OF WITNESS

7.1
Name of witness in block letters

7.2 -
Persal number of witness

7.3
Rank of witness in block letters

7.4
Signature of witness

L. PARTICULARS OF INTERPRETER (This section must be completed only if the applicant cannot read or write or does not understand the content of this form.)

1	Name and surname of interpreter															
2	Identity/Passport number of interpreter	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>			
3	Residential address											4 Postal Code	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

N. IN CASE OF NOMINEE/AUTHORIZED PERSON

1 Name and surname of nominee/authorized person

2 Identity/Passport number of nominee/authorized person

3 Date

4 Signature of nominee/authorized person

5 Place

***** NOTIFICATION OF CHANGE OF ADDRESS *****

The Registrar must be informed of all changes of address/circumstances within 30 days of such changes occurring

O. FOR OFFICIAL USE BY THE DESIGNATED FIREARMS OFFICER/STATION COMMISSIONER

1 RECOMMENDATION REGARDING THE APPLICATION

2 Recommended Not recommended

Motivation regarding the application

3 Name of Designated Firearms Officer/Station Commissioner in block letters

4 Date

5 Rank of Designated Firearms Officer/Station Commissioner in block letters

6 Place

7 Signature of Designated Firearms Officer/Station Commissioner

8 Persal number of Designated Firearms Officer/Station Commissioner